

Meeting of the Primary Care Commissioning Committee (PUBLIC)
Tuesday 6th June 2017 at 2.00 pm
PC108, 1st Floor, Creative Industries Centre, Wolverhampton Science Park,
Wolverhampton, WV10 9RU

A G E N D A

8 Primary Care Operational Management Group Update

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WOLVERHAMPTON CCG
PRIMARY CARE COMMISSIONING COMMITTEE
Tuesday 6th June 2017

TITLE OF REPORT:	Primary Care Operational Management Group Update
AUTHOR(s) OF REPORT:	Mike Hastings, Associate Director of Operations
MANAGEMENT LEAD:	Mike Hastings, Associate Director of Operations
PURPOSE OF REPORT:	To provide the Committee with an update on the Primary Care Operational Management Group.
ACTION REQUIRED:	<input type="checkbox"/> Decision <input checked="" type="checkbox"/> Assurance
PUBLIC OR PRIVATE:	This Report is intended for the public domain
KEY POINTS:	<ul style="list-style-type: none"> • Revised GP Enhanced Standards audit was presented to provide assurance of the new Infection Prevention Guidance for General Practice. • The CCG continues to receive good feedback from NHS England regarding their demand management plans. • A review of the Quality Matters regarding IG breaches is being undertaken. • Friends and Family submission data submission for April 2017 there are fewer responses than the previous month. The number of practices with no data submissions has increased and this issue is being investigated.
RECOMMENDATION:	The Committee are asked to note the progress made by the Primary Care Operational Management Group.
LINK TO BOARD ASSURANCE FRAMEWORK AIMS & OBJECTIVES:	
1. Improving the quality and safety of the services we commission	The Primary Care Operational Management Group monitors the quality and safety of General Practice.
2. Reducing Health Inequalities in Wolverhampton	The Primary Care Operational Management Group work with clinical groups within Primary Care to transform delivery.
3. System effectiveness delivered within our financial envelope	Operational issues are managed to enable Primary Care Strategy delivery.

1. BACKGROUND AND CURRENT SITUATION

- 1.1. The Primary Care Operational Management Group met on Tuesday 23rd May 2017 and this report is a summary of the discussions which took place.

2. MAIN BODY OF THE REPORT

2.1. Primary Care Quality Update

A review of the Quality Matters regarding IG breaches is being undertaken and it was reported that no new cases or formal complaints have been received.

The Infection Prevention Team are undertaking repeat visits to those practices who were not achieving silver or gold standards within the last year.

The Friends and Family submission data submission for April 2017 was shared with the Group. It was reported that there are fewer Friends and Family responses than the previous month. The number of practices with no data submissions has increased and this issue is being investigated.

2.2 General Practice Forward View Implementation Plan update

A report was presented providing an overview of the projects currently implemented, and planned for the duration of the GP 5 Year forward view. It highlighted many of the projects were already in progress and being led locally by the CCGs Task and Finish Groups working to deliver the Primary Care Strategy. There were a number of projects which are due to be released nationally and will be monitored and included on the programme of work when details become available from the General Practice Transformation Board (NHS England).

2.3 General Practice Enhanced Standards Report

The group were asked to review a revised GP Enhanced Standards audit to determine if this approach should be adopted by the CCG. The report was to provide assurance of the new Infection Prevention Guidance for General Practice that aims to ensure the quality of practice, equipment and environment are compliant with national standards in order to minimise infection in GP surgeries. The report has previously been agreed at the CCGs Quality and Safety Committee and the standards have been agreed and not operational from the 1st April 2017 in vertically integrated practices. Feedback from LMC has been that they intend to advise practices to maintain national rather than local standards.

2.4 Estates Update

A prioritisation estates survey is due to be shared with the Governing Body as part of a decision making process for prioritisation of estates within Wolverhampton.

2.5 Collaborative Contract Review Visit Programme

The joint collaborative contract review visit programme for 2017/2018 has commenced with the first visit taking place at the end of May 2017. A further five visits have been arranged with relevant GP Practices.

2.6 Patient Choice Update

The CCG are currently working closely with Communication and Engagement and NHS England regarding patient choice. This piece of work also links in with the Care Navigation and Signposting Training for Admin and Reception staff as it helps to support guidance for patient choice.

2.7 Demand Management

The CCG continues to receive good feedback from NHS England regarding their demand management plans.

CLINICAL VIEW

- 3.1 A clinical representative from LMC attends the meetings and gives views on all discussions.

3. PATIENT AND PUBLIC VIEW

- 3.1. Patient and public views are sought as required.

4. KEY RISKS AND MITIGATIONS

- 4.1. Project risks are reviewed as escalated from the programme.

5. IMPACT ASSESSMENT

Financial and Resource Implications

- 5.1. The group has no authority to make decisions regarding Finance.

Quality and Safety Implications

- 5.2. A quality representative is a member of the Group.

Equality Implications

- 5.3. Equality and Inclusion views are sought as required.

Legal and Policy Implications

5.4. Governance views are sought as required.

Other Implications

5.5. Medicines Management, Estates, HR and IM&T views are sought as required.

Name: Mike Hastings

Job Title: Associate Director of Operations

Date: 1st May 2017

REPORT SIGN-OFF CHECKLIST

This section must be completed before the report is submitted to the Admin team. If any of these steps are not applicable please indicate, do not leave blank.

	Details/ Name	Date
Clinical View	N/A	
Public/ Patient View	N/A	
Finance Implications discussed with Finance Team	N/A	
Quality Implications discussed with Quality and Risk Team	N/A	
Equality Implications discussed with CSU Equality and Inclusion Service	N/A	
Information Governance implications discussed with IG Support Officer	N/A	
Legal/ Policy implications discussed with Corporate Operations Manager	N/A	
Other Implications (Medicines management, estates, HR, IM&T etc.)	N/A	
Any relevant data requirements discussed with CSU Business Intelligence	N/A	
Signed off by Report Owner (Must be completed)	Mike Hastings	05.06.17

